



**GLOBAL  
FARM  
METRIC**



**Global Farm  
Metric Research  
Tool (UK)  
Technical Guide**

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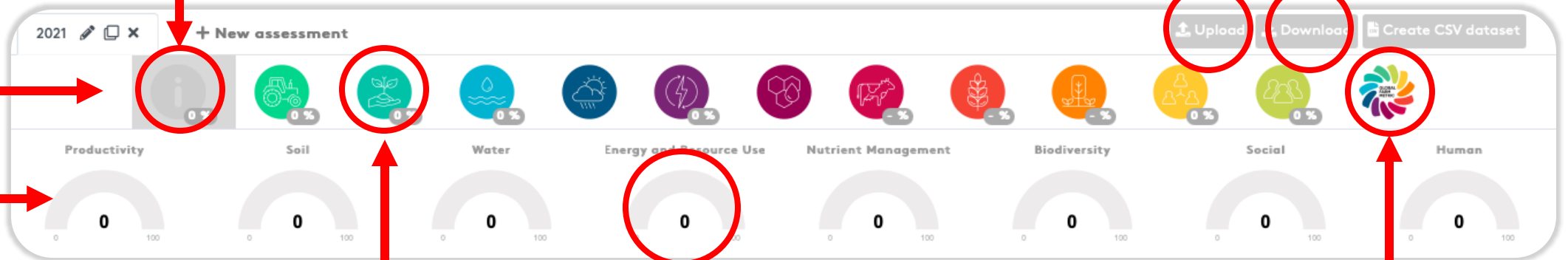
# i) Orientation



Start here

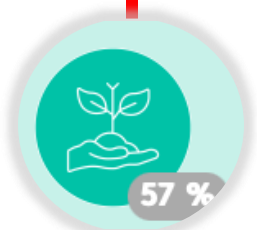
Continue/  
upload  
assessment

Save/  
download  
assessment

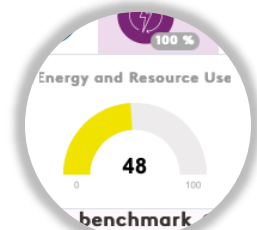


Categories

Category  
scores



% progress  
made



Category  
score

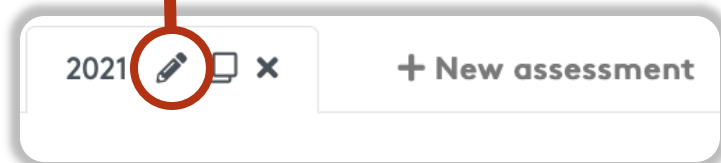


Final  
results

# 1) Naming a new assessment



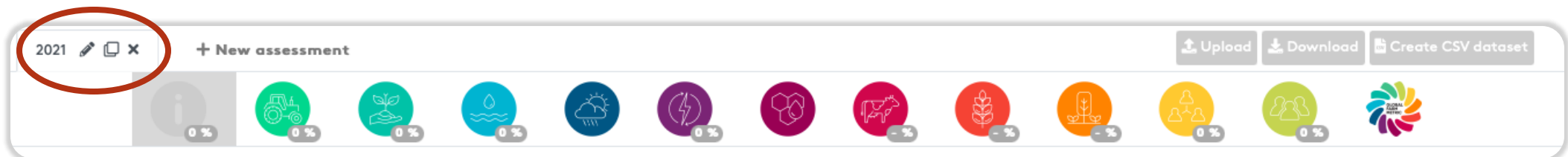
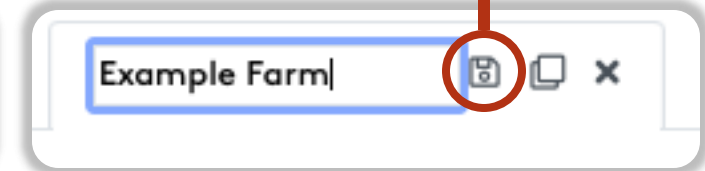
1) Click on pencil to edit



2) Rename



3) Save



## 2a) Filling in questions



Start by completing the initial data category and move from left to right along the category bar.



All compulsory questions are marked with a \*  
These are needed to produce a final score.

6.0.0 | Fuel Type \*

Click on the (?) for more information and guidance on answering questions

Total energy use by type (?)

Your total fuel use per fuel type is converted to MegaJoules.

6.0.41 | Red diesel

## 2b) Filling in questions



Some questions contain drop-down lists to choose from.

4.1.0 | Do you irrigate arable crops? \*

4.1.0 | Do you irrigate arable crops? \*

- Yes
- No
- N/A (I don't have arable crops)

Others require information to be added.

	Field 1	
Land use	3.0	
Last year's SOM (%)	3.0.4	%
This year's SOM (%)	3.0.7	%

Select 'add row' to input more information.  
To delete a row, select the grey cross on the right.

1.1.6   Forage crop	1.1.7   If you selected 'Other' please describe which one	1.1.8   Area (ha)
- forage crops selected -		
<input type="button" value="Add row"/>		<input type="button" value="x"/>

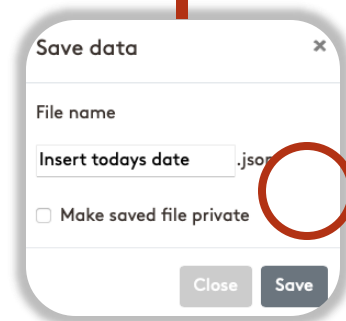
# 3) Pausing and saving an assessment

Please note, your information is not saved online – once you exit the tool, your progress will be lost. We recommend frequently downloading your assessment to prevent accidental data loss.

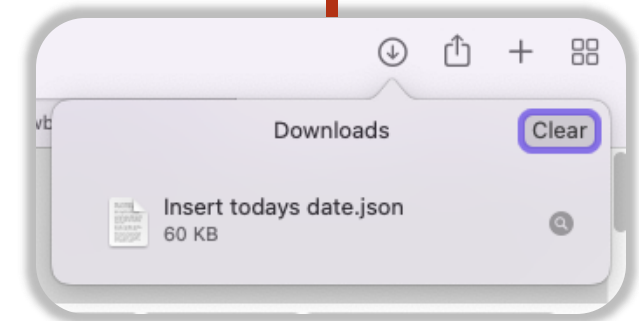
1) Select download. This will save your assessment as a .json file on your computer.



2) Label the file with the date so you can easily find your latest version. Select save.



3) Your assessment will now be saved on your computer in your downloads folder.

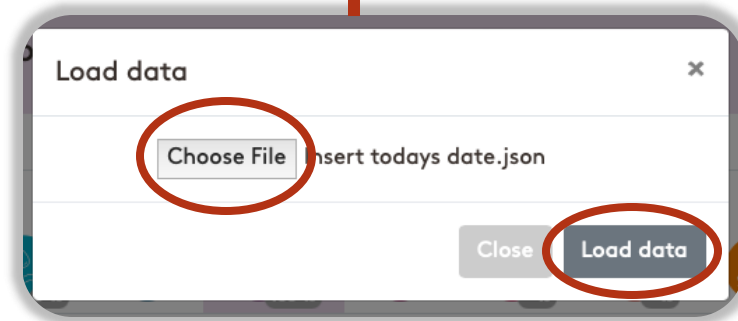


# 4) Continuing an assessment

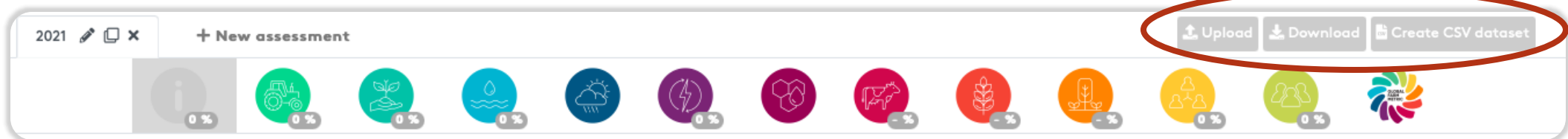
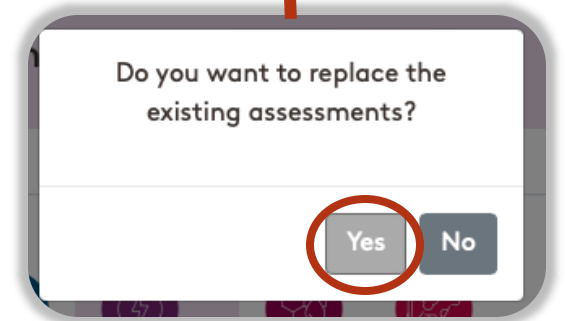
1) Select upload



2) Choose your last saved assessment file and select load data



3) Select 'no' if you have started to enter information online that you don't want to lose. Select 'yes' if no other assessment is in progress.





# 5) Revealing a score

1) Complete all questions marked with a \*

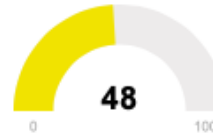
6.0.0 | Fuel Type \*

2) At the end of the category questions, select 'update score'

Update Score

3) View your category score on the top bar

Energy and Resource Use



4) Once all relevant categories are completed, you can view your final results and download them as a PDF

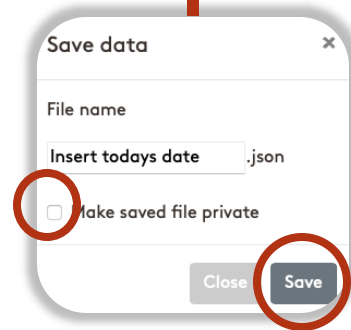


# 6) Submitting an assessment

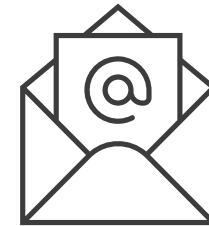
1) Once you have completed all questions,, select download.



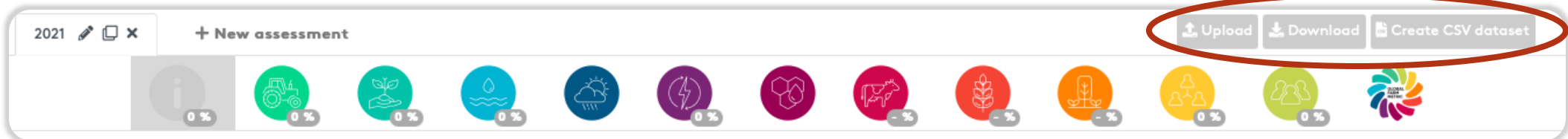
2) Label the file '[your farm name] final assessment'. Option to make file private and anonymise assessment.



3) Email the .json file to info@globalfarmmetric.org



info@globalfarmmetric.org



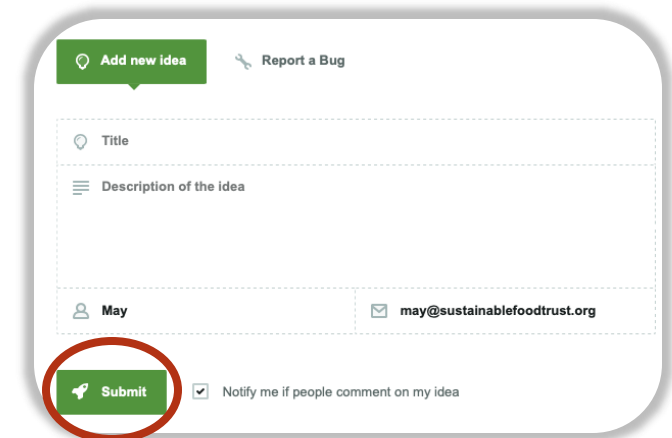
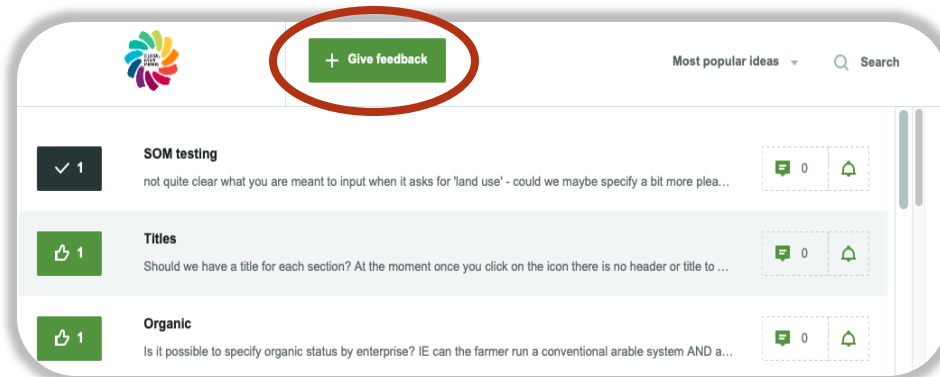
# 7) How do I share feedback and report bugs?



a) Select the green face icon or the 'Ideas & Feedback' button



b) A new window will open. Select 'give feedback', share your thoughts and click 'submit'



c) We will also send you a link to a short feedback survey

## GFM Research Tool (UK) Feedback

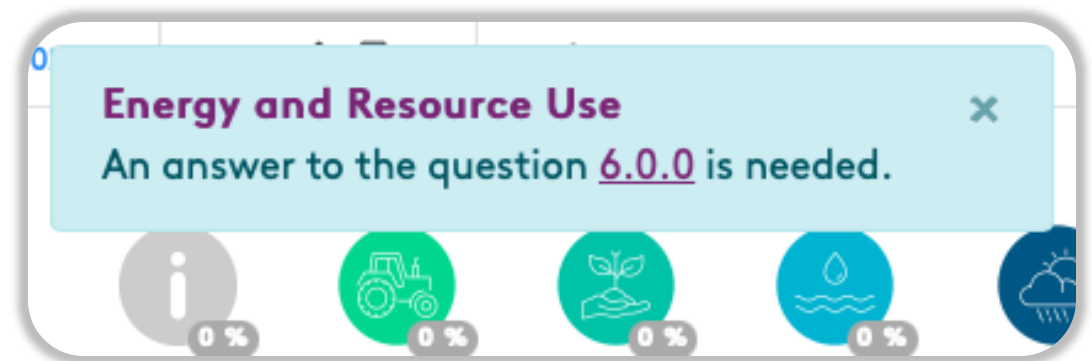
Thank you for taking the time to offer your feedback in this 5 minute survey - this is an important part of the trials process that helps us develop the tool and the Global Farm Metric framework.

## 8) Why is there an error message?



- Once you've selected update score, an error message may pop up that prevents you from seeing your category score or final results.
- This is because answers to previous questions marked with a \* are still missing.
- Please follow the link in the message and make sure all compulsory questions are answered.
- If you think there's a bug, please leave feedback as per the previous page.

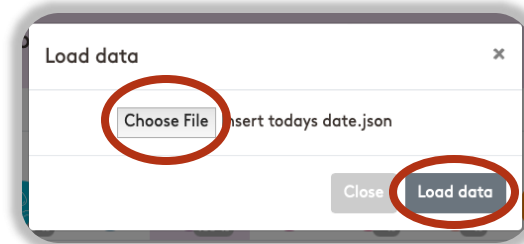
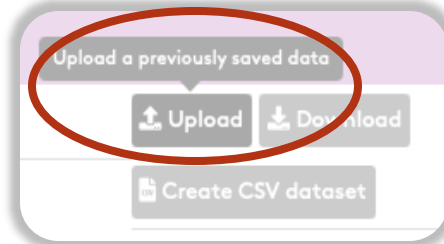
Tip: the answers you provide in the initial data category are used in calculations throughout the rest of the tool – make sure you fill this in fully first!



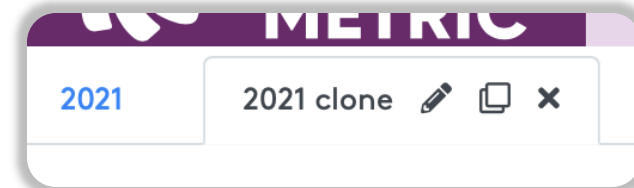
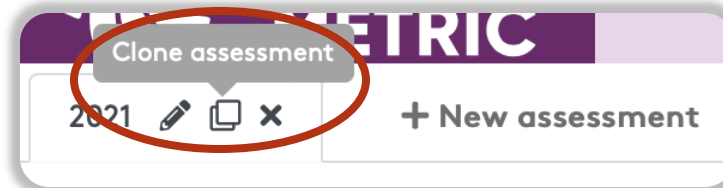
# 9) How do I duplicate an assessment?

You can duplicate an assessment to reduce the time taken to fill in next years assessment, scenario plan, or if you have several operations. We recommend saving each assessment with an identifiable name – see ‘naming an assessment’ for more detail.

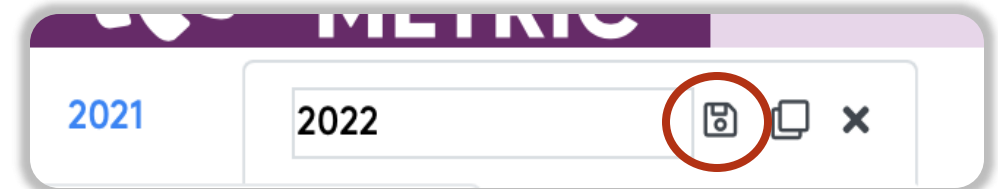
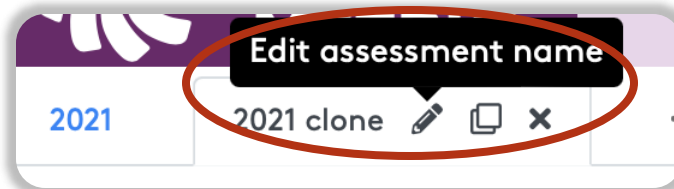
1) If you want to use a previous year’s assessment as a starting point for a new year, upload the file as before.



2) Then make a copy.



3) Rename and delete any default blank assessments (otherwise this gets included the .json file).



Now when you download the .json file it will contain both assessments.

Tip: you can also predict what the impact of a practice may be. To test different scenarios, duplicate an assessment and edit your answers to see how your score changes.